

Canyonside Christian School, Inc.
Board of Directors Meeting
Public Minutes
September 2, 2008

Individuals Present: Sharon Bettencourt, Chuck Hilt, Mark de Jong, Dan Kuka, Susie Millenkamp, Jamie Shetler, Denise Deelstra, Laurie Harberd, Tiffany Bermudez and Ashlee Lessly.

1. **Opening Prayer**
2. **Approval of minutes from March BOD Meeting** – A motion was made to accept the August Board of Directors minutes. MSC
3. **Introduction of New Teachers & BOD Welcome** – The BOD welcomed new teachers, Tiffany Bermudez and Ashlee Lessly. Both teachers expressed their excitement about the coming year and are looking forward to a positive experience at CCS.
4. **Clay Ramirez, Believer's Church Pastor** – Pastor Clay Ramirez also expressed his gratitude to CCS for allowing the Believer's Church to congregate at our facility. Pastor Ramirez stated that he currently has between 20 and 30 members and will be holding services on Sunday mornings at 10:30. The Board thanked Pastor Ramirez for his financial assistance and time in completing the K-3 wall.
5. **Denise Deelstra, CCS Library** – Denise Deelstra reported to the BOD that library software, called Library Soft has been purchased and that all library books would soon be cataloged and organized. This program comes with a scanner and all books will have barcodes. Denise asked the BOD if CCS could host a yard sale to raise funds for the library. Denise agreed to organize the yard sale and will be soliciting CCS volunteers. The Library Fund yard sale has been set for October 11th and will take place in the multipurpose room. CCS students will be involved in the advertising and setting up for this event. Denise will also put together a budget to identify library needs. The Board thanked Denise for all her time spent helping with the CCS Library.
6. **Report by Laurie Harberd, CCS Accountant** – Laurie Harberd presented information to the BOD regarding CCS's financial statements. This information will be provided to parents at the September 8th all-parent meeting. Laurie's report indicated that although spending was down for the 07-08 school year, tuition was also down resulting in a lower cash flow than the previous year. Financial statements can be obtained by parents at any time.
7. **Chris Stevenson, Insurance Update** – Chris was unable to attend the BOD meeting.
8. **Parental/Community Concerns** – Open Invitation to Address BOD – Mark de Jong stated that he had heard from a few parents that they would like to see school start the Tuesday after Labor Day. The BOD agreed to address all school calendar options during future school planning.

9. **Heifer Loan Payoff** – Sharon Bettencourt stated that the heifer fundraiser raised \$52,361.02. The DL Evans load has been paid in full. The Financial Committee will provide recommendations to the BOD regarding this and additional fundraising options.
10. **Administrator Report** – Mr. Kuka gave a report to the BOD and discussed numerous issues including a recap of the first week of school, enrollment updates, maintenance updates, school happenings, dual enrollment options with a local homeschooler, faculty updates, curriculum updates and an update on chapel. The chapel theme this year is “See A Need, Fill A Need.” Mr. Kuka also reported that all CCS Faculty will participate in a First Aid Training after the jog-a-thon on October 1.

CLOSED SESSION

11. **CCS BOD Elections** – Twenty individuals have been nominated to serve on the CCS BOD. These individuals will receive information regarding their nomination on Thursday, September 3rd and will have to submit their letters of intent by Wednesday, September 10th, 2008. An Election process will follow.
12. **CCS Attendance & Truancy Policy** - Mr. Kuka will investigate attendance and truancy policies at local elementary schools. In the mean time, Mr. Kuka will visit with parents who continue to bring their children to school late. Mr. Kuka also suggested having class competitions etc. related to punctuality and school attendance.
13. **September 8th All Member Meeting Planning** -The BOD discussed the agenda for the all-parent meeting on September 8th.
14. **Expectations & Goals** – The BOD discussed various goals for the coming year and discussed their expectations of the CCS administration and faculty.

EXECUTIVE SESSION

15. **Staff and Personnel Updates** – Mr. Kuka provided staff and personnel updates.
16. **Financial Report**
 - A. Report by Sharon - Sharon Bettencourt provided financial statements to the BOD.
 - B. Family Accounts – Mr. Kuka will contact families regarding delinquent accounts.
17. **Next Meeting/Other Business** – The next Board of Directors meeting is scheduled for Monday, October 6, 2008.
18. **Closing Prayer**