

Canyonside Christian School, Inc.
Board of Directors Meeting
Public Minutes
July 14, 2008

Individuals Present: Sharon Bettencourt, Chuck Hilt, Mark de Jong, Dan Kuka, Susie Millenkamp, Lois Skaug, Michelle Henderson and Jamie Shetler.

1. **Opening Prayer**
2. **Approval of minutes from March BOD Meeting** – A motion was made to accept the June Board of Directors minutes. MSC
3. **Introduction of New Teachers** – The Board of Directors welcomed the new third grade teacher, Lois Skaug and the new sixth grade teacher, Michelle Henderson.
4. **Parental/Community Concerns** – No parental and/or community concerns were brought forth.
5. **Heifer Fundraiser Recap** – The Board of Directors thanked Committee Chairperson, Sharon Bettencourt and the supporting dairies for their time and financial support related to the Heifer Fundraiser. At the Heifer Auction held on July 10th, CCS sold 34 heifers and made \$96, 400. The remaining heifers will be sold over the next few months and it looks as though the fundraiser should net approximately \$50, 000 for the school.
6. **Curriculum Update:** Mr. Kuka has contacted area schools to purchase open court curriculum for grades 3 – 5.
7. **Insurance Update** - Full-time faculty and staff insurance will be effective August 1st, 2008. Mr. Kuka stated that insurance has increased approximately \$25.00 since the initial figures were discussed. New CCS faculty insurance will be effective September 1, 2008.
8. **Integration of Christian Curriculum:** Mr. Kuka stated that a bible curriculum has been selected and will be utilized by all elementary grades. Mrs. Shanna Hamilton will provide an in-service to staff prior to the start of school related to teaching methods for this curriculum. The BOD discussed the importance of integrating a Christian Curriculum across all grades.
9. **Maintenance Related Concerns:** Mr. Kuka reported that the AC units are in need of some maintenance. Andy's Heating and Air Conditioning has been contacted and will make further recommendations related to these units. The permanent wall in the multipurpose room is currently under construction.
10. **Marketing Update and Registration Numbers:** Mr. Kuka stated that registration numbers are looking good. He stated that he would provide a report to the BOD as soon as possible related to class numbers and class lists. Efforts to increase K-3 enrollment were discussed and will include the creation of flyers and

brochures prior to the Jerome County Fair. CCS will have a float in the fair as well as an information booth at the fair. Families are encouraged to help with fair marketing.

11. **CCS BOD Elections** – CCS BOD elections will be occurring simultaneously with the start of school. Three BOD positions will be open including that of Susie Millenkamp and Chuck Hilt. The BOD will be sending out information related to CCS elections by August 5, 2008. Questions related to this process may be directed to Jamie Shetler at 420-2205.
12. **Administrator Update** – Mr. Kuka provided a brief update and stated that he is looking forward to the upcoming school year.
13. **Back-to-School Planning** - An Open House has been scheduled for August 25th from 4 – 6 p.m. An all CCS member meeting has been scheduled for September 8th at 5:00 p.m.
14. **Enrollment Issues** – Family Accounts and scholarship related items were discussed during this time.
15. **Financial Reports** – The BOD discussed the need to simplify the Quikbooks categories. Sharon Bettencourt has agreed to assist with this process.
16. **Staff and Personnel Updates and Issues of Concern:** Staffing for the upcoming school year was discussed.
17. **Next Meeting:** The next BOD meeting will be held on August 11th at 5:30 p.m.
18. **Closing Prayer:** The meeting ended with a closing prayer.

Respectfully submitted by,

Jamie Shetler