

Canyonside Christian School, Inc.
Board of Directors Meeting
PUBLIC Minutes

July 6, 2009

Individuals Present: Sharon Bettencourt, Chuck Hilt, Mark de Jong, Dan Kuka, Jamie Shetler, Bryan Slusher and Sarah Weg.

1. **Opening Prayer**
2. **Approval of Minutes from June BOD Meeting** – A motion was made to accept the June Board of Directors minutes. MSC
3. **Gary Sanders** - Gary Sanders from MetaSoft Corporation presented information to the Board of Directors related to the Foundation research company, FoundationSearch. Foundation Search is a fully searchable, online database of foundations that provides nonprofit organizations with grant funding. Mr. Sanders reported that Foundation Search would provide Canyonside with specific granting activity trends and potential future funding opportunities, specifically for operating costs. Mr. Sanders stated that the cost for a 5-year membership is \$5995 and a one year membership is approximately \$2900. The company offers a full refund opportunity if CCS is not granted at least one grant (in the amount of \$4000 or more) within the first year. Mr. Kuka stated that he would be very willing to complete the online courses offered by MetaSoft to enhance his grant writing skills and would be fully committed to writing grants for CCS. The BOD asked Mr. Kuka to check references related to this company and will make a decision on purchasing this software after hearing Mr. Kuka's report. The BOD agreed that with the current economic situation, the opportunity to obtain grant monies was becoming increasingly important.
4. **Parental and Community Concerns** – No parental and and/or community concerns were brought to the Board.
5. **Committee Updates**
 - A. **Marketing Committee**
 1. Parade Updates – Sarah Weg reported that the Marketing Committee had prepared for the Wendell Dairy Days Parade but that CCS did not participate due to rainy conditions. The Committee is actively preparing for the Jerome Parade to be held on August 4th. All CCS children interested in being on the CCS float, please contact Sarah Weg at 420-7120.
 2. Open House– Sarah stated that the Committee has planned a final open house for the 2009 school year on August 11th from 7:00 – 8:00 p.m. This event is for new/prospective families who are interested in enrolling their children at CCS.

3. Back-to-School BBQ & Annual Meeting – The Marketing Committee has been busy planning for the back-to-school bbq and annual meeting to be held on August 24th at 6:00 p.m. Parents and children will be encouraged to meet their teacher and tour their classrooms from 6:00 – 6:30. The annual meeting will take place from 6:30 – 7:00 and then a barbeque will follow from 7:00 -8:00. Numerous activities will be planned for this evening.
4. Upcoming Events
 1. KMVT Scholastic Spotlight – CCS will be featured on the KMVT Scholastic Spotlight in late September. The recording will take place on August 28th and will feature Mr. Kuka and Mrs. VandenBosch.
 2. CCS Newsletter – CCS will be having a monthly newsletter and the first draft will be available in August.
 3. Advertising Opportunities – The Marketing Committee is currently getting bids from local radio stations. Sarah will provide the BOD with this budget as soon as she receives it.
 4. Next Meeting – The Marketing Committee will meet on July 8th at 12:30 p.m. at CCS.
6. **Administrator Updates** – Mr. Kuka provided the BOD with an update on school related matters. His update included information related to recent school activities, current enrollment figures, facility maintenance updates, CCS staff updates, curriculum updates and back-to-school planning. A copy of the administrator report can be obtained by contacting Mr. Kuka.

CLOSED SESSION

7. **2009-2010 School Planning**
 - A. Enrollment Projections - Mr. Kuka stated that current enrollment is 72 with inquiry calls coming in daily. Mr. Kuka has contacted families who are not registered. He gave the BOD an update on the families who stated that they intended to re-register.
 - B. CCS Staffing – Mr. Kuka reported that Mrs. Ravonna Scarrow has been hired for the second K-4 position. Mr. Kuka is currently interviewing for the 5th grade position.
 - C. CCS Technology – The BOD discussed the importance of technology at CCS next school year. Mr. Kuka stated that he is looking at having in-services related to the integration of technology into the classroom. The BOD also asked Mr. Kuka to provide information to families on CCS’s technology curriculum.
 - D. CCS Physical Education – Bryan Slusher stated that he would contact Amy Worthington from the Jerome Recreation District to see if she would be willing to teach PE for CCS for a couple of hours on Fridays.
8. **Teacher Liaison Report** – Faculty and staff issues were discussed.
9. **Financial Update** - Sharon Bettencourt provided the BOD with an in-depth look at

CCS's current financial state. Booklets were provided to BOD members and all spending and family accounts were reviewed.

10. **Next Meeting-** The next BOD meeting is scheduled for Monday, August 3, 2009 at 5:30 in the CCS Library.
11. **Closing Prayer**