

Minutes of Board of Directors Meeting
Public Minutes
May 5, 2008

Individuals Present: Sharon Bettencourt, Chris Stevenson, Chuck Hilt, Mark de Jong, Dan Kuka, Susie Millenkamp, Sandy Pittock and Jamie Shetler.

1. **Opening Prayer**
2. **Approval of minutes from February BOD Meeting** - A motion was made to accept the April BOD minutes. MSC
3. **Parental/Community Concerns** - A CCS parent addressed the BOD regarding the parking lot. He stated that he was concerned for the safety of the children and felt that parents needed a reminder of where to park, etc. The BOD agreed and Mr. Kuka will be sending out a letter encouraging parking lot safety.
4. **Insurance Update** - Chris Stevenson, Westport Insurance Representative, attended the CCS meeting and will provide the CCS staff with an insurance presentation on Wednesday, May 7th. CCS staff insurance will be effective August 1, 2008.
5. **Committee Updates**
 - A. Financial Committee: Sharon Bettencourt reported on behalf of the financial committee. She stated that the Heifer Sale will occur in mid July at the Jerome County Fairgrounds. Informational pamphlets will be sent out to CCS families prior to this event.
 - B. Steering Committee: Sandy Pittock was approached about acting as the Chair of the Steering Committee. She will consider this opportunity and get back to the BOD with a decision.
 - C. PTF: Staff appreciation week is currently in progress and will run from May 5th – May 9th. A staff luncheon will be held on Wednesday, May 7th, 2008.
6. **Fundraisers**
 - A. Cookie Dough Sales: Cookie dough orders have been turned in and cookie dough will be distributed on Thursday, May 8, 2008.
7. **Lunch Program** - Mr. Kuka is in the process of investigating the options of a hot lunch program in conjunction with Magic Valley Christian High School. Magic Valley Christian will have a full service kitchen prior to the Fall 2008 school year and would be willing to prepare lunches for CCS students. Mr. Kuka will continue to look into this program and determine costs involved to implement a full service lunch program. Mr. Kuka stated that the CCS parents that he has spoken with are in support of having a program such as this.

8. **Administrator Update** – Mr. Kuka provided the BOD with the administrator update. He addressed such issues as facilities, maintenance related issues, curriculum updates, etc.
9. **Marketing Update** - Mr. Kuka stated that both radio and television ads are currently being played. Sharon Bettencourt agreed to redesign and maintain the CCS website. Jamie Shetler agreed to redesign the CCS brochures. Current registration numbers are looking very positive. Mr. Kuka will continue to implement additional marketing strategies including but not limited to: sending out letters to local churches, visiting with the Chamber of Commerce, distributing information to local daycares, etc.
10. **EXCEL Summer Program** - After surveying CCS parents, Mr. Kuka stated that he felt that we should have the Summer EXCEL program. A motion was made to accept Mr. Kuka's recommendation and have an EXCEL Summer Program. MSC

EXCECUTIVE SESSION

11. **Teacher Contracts** - Teacher contracts were reviewed. A motion was made to accept the teacher contracts with the addition of a component related to the statement of faith. MSC Mr. Kuka will also review the current code of ethics and modify that document as needed.
12. **Faculty and Staff** - Personnel issues were discussed with the BOD.
13. **Financial Update** - Financial reports were reviewed by the Board.
14. **Next Meeting** - The next BOD meeting has been scheduled for June 2, 2008 at 5:30 in the CCS Library.
15. **Closing Prayer**

Respectfully submitted by,

Jamie Shetler