

PUBLIC MINUTES

**CCS Board of Directors Meeting
October 1, 2007 5:30 CCS Library**

Present-Jamie Shetler, Alan Hansten, Chuck Hilt, Jen Visser, and Dan Kuka

Absent-None

Guests-Jeff Sauer and Chris Stevenson

Minutes submitted by Jen Visser

Open Session

- 1. Welcome-Opening Prayer**
- 2. Approval of Minutes**
- 3. Parental Concerns-Open invitation to address BOD**
- 4. Committee Updates**

A. Financial Committee

Jeff Sauer wanted to have an update from the BOD concerning meetings with D.L. Evans Bank. We should receive approval of the loan for the heifer fundraiser within the next 2 weeks. Alan will contact the bank to see when the loan will be approved. Sharon Bettencourt will draft an agreement to be signed by dairyman adopting heifers.

Jeff will contact Sharon Bettencourt and Alice Van Straalen concerning Christmas at Canyonside. They will need to find more parents to help with the fundraiser and have a meeting so that a date can be decided on.

Jeff will email one of the BOD with a follow up on these matters.

B. Steering Committee

Paula Cox has not received a great response to the surveys, and thus has decided to start calling families.

C. PTF

There were some questions about driver's responsibilities when driving on field trips. Chris Stevenson is going to contact Church Mutual to see if CCS has a non-owner coverage plan. He will also see if the insurance company has permission slips for parents to sign when classes go on field trips. Mr. Kuka is looking into using the buses.

The CCS website will have the teachers' bios on it and PTF will have a section of the page. PTF needs to email Jamie and she will send information to Darlena for updates.

There was a suggestion that maybe next year the teachers can have a schedule of field trips and activities to give to parents.

Front bulletin board will be used to place sign ups for committees in the future.

5. Heifer Fundraiser

Reviewed with Financial Committee above

****The following motion was made and approved:**

The BOD will authorize the Chair (Jamie Shetler) and the secretary (Jen Visser) to sign loan documents and will continue with the heifer fundraiser.

Moved, Seconded, and approved.

6. Election Process

There were 17 nominations and Jamie drafted a letter to send to all nominees. All statements (confidentiality and statement of faith) will be sent with this letter. The letter was approved with the addition of only one member from each family will be able to serve on the BOD. On the November 3 BOD meeting there will be 3 new board members.

BOD will keep records of nominations and votes in case there is a vacancy on the BOD, then the next in line will be chosen to fill vacancy.

****The following motion was made and approved:**

Only one member from each family will serve on the Board of Directors at any given time.

Moved, seconded, and approved

7. Administrator Updates-by Mr. Kuka

-ISAT testing went well.

-We have received 8 new students because of the closing of North Valley Christian School.

-St. Lukes will be at the school in October giving flu shots. Cost to teachers will be \$20

-Christmas program is underway with a committee consisting of Mrs. Kerbs, Mrs. Ramsey, Mrs. Hamililton, and Mr. Shew.

-Fire inspection was on Sept. 14-just a few things need to be addressed. Mr. Kuka will be getting fire extinguishers serviced over the in service days.

- Central District Health held inspection and we passed.
- USDA inspector will be here on OCT. 2 for inspection for the loan.
- We are in need of 2 more computers. One for the computer lab and one for the library.
- Air ducts will be cleaned over the in service days.
- Parking lot was redone with a finish for approx. \$800. We need to see what company did this for future work.
- BOD is supportive of the faculty in service training and school will be closed.
- Hat day money will be donated to McAllie's Hope.
- Mr. Kuka has been purchasing additional curriculum
- Medical insurance was the benefit most in need from the faculty surveys. Mr. Kuka will do a cost analysis and research options and report to BOD next meeting. A close second was dental/vision then retirement.
- Kami has finished Notary application process.
- Servant Learning is being planned for 3-6 grades.
- Mr. Kuka will be checking into chamber of commerce and/or rotary club.

CLOSED SESSION