

*Canyonside Christian School, Inc.*  
Board of Directors Meeting  
**PUBLIC Minutes**

**October 5, 2009**

**Individuals Present:** Sharon Bettencourt, Chuck Hilt, Mark de Jong, William De Jong, Dan Kuka, Susie Millenkamp, Sandy Pittock, Sarah Weg and Jamie Shetler.

1. **Opening Prayer**
2. **Approval of Minutes from August BOD Meeting** – A motion was made to accept the September Board of Directors minutes. MSC
3. **Election of New BOD Members** – The BOD thanked Sharon Bettencourt and Chuck Hilt for their outstanding contributions and service to Canyonside. A motion was made to accept the results of the recent CCS Board of Directors election which resulted in the election of Sandy Pittock and William De Jong. Motion Seconded and Carried. The BOD thanked Sandy and William for their willingness to serve on the Board of Directors. Each of these individuals will serve a three year term.
4. **Parental and Community Concerns** – Parental and and/or community concerns were discussed with the Board.
5. **Committee Updates**
  - A. **Marketing Committee**

Sarah Weg reported that the Marketing Committee met on September 24, 2009. The Committee agreed to host a chili feed fellowship event for all CCS families on November 13, 2009. Sarah reported that the first edition of the CCS Newsletter, Crusader's Corner went out on September 25, 2009. Sarah also reported that press releases were sent out for the Jog-a-thon and for an upcoming open house to be held on October 20, 2009. CCS did have press coverage for the Jog-a-thon and the BOD commended Sarah and Sandy on their awesome efforts regarding CCS marketing. The BOD discussed the upcoming CCS open house for prospective families and made respective assignments. Sarah reported that Mr. Kuka and Mrs. VandenBosch had appeared on the KMVT Scholastic Spotlight on September 29<sup>th</sup>. The next marketing meeting will be announced soon.

Once again, the Board of Directors thanked Sarah and Sandy for their outstanding efforts in marketing CCS. A number of Board members received very positive comments about the new CCS Newsletter.

B. **PTF Committee**

Jamie Shetler reported that Renee De Jong and Tammi Flikkema have been working diligently on PTF related issues. All classrooms now have room parents and packets have been distributed to provide guidance to room parents. PTF provided gourmet coffees to all teachers on the morning of the Jog-a-thon. Jamie Shetler asked Mr. Kuka to provide PTF with a list of technology related expenditures, since PTF recently donated \$2000 toward technology upgrades at CCS.

C. **Auction Committee**

Auction Committee members Susie Millenkamp and Sharon Bettencourt stated that the Auction Committee would be meeting sometime in early December to discuss auction planning and to set a date. Anyone interested in assisting with the 2010 CCS Auction, please contact Susie Millenkamp or Sharon Bettencourt.

6. **Fundraiser Updates**

A. **Jog-a-thon Recap**

The Jog-a-thon was held on September 30, 2009 at the Jerome Recreation Center. The event was a success and students, teachers and parents were commended for their efforts in making this event successful. The BOD recognized Laurie Day's efforts in putting on another successful event. The BOD discussed the need to "debrief" about this event and discuss future planning. The Board discussed a recent issues related to giving t-shirts to all CCS children. This will be discussed at an upcoming meeting related to fundraising reviews. Jamie Shetler agreed to organize and facilitate a meeting to discuss future Jog-a-thons and other CCS fundraisers. The date will be announced. The Board of Directors thanked Giltner Trucking for their recent donation of \$1055.00 to cover the cost of Jog-a-thon t-shirts. Their generosity was greatly appreciated.

B. **Believing in Miracles III Campaign** – The Believing in Miracles III fundraiser will begin in late November. CCS will send letters to numerous businesses. Sharon Bettencourt will provide the Office with a list of potential business donors

7. **Administrator Updates** – Mr. Kuka provided the BOD with an update on school related matters. His update included information related to recent school activities, current enrollment figures, facility maintenance updates, CCS staff updates, curriculum updates and school planning. A copy of the administrator report can be obtained by contacting Mr. Kuka.

8. **CCS Curriculum Updates**

A. **Technology** - Mr. Kuka provided a list of technology upgrades to the BOD and stated that several additional computers will be placed in classrooms. The BOD asked Mr. Kuka to contact Jerome High School students for potential help with this project. The Board also asked Mr. Kuka to provide a list of potential websites and opportunities for parents to supplement the technology curriculum at home. Mr. Kuka stated that he would compile a list and get it out to CCS parents. Ms. LeAnna is following state standards as they pertain to technology. Mr. Kuka will update families on how CCS is integrating technology into the upper grades.

- B. Chapel – The BOD has asked Mr. Kuka to provide a curriculum and monthly theme for Chapel. Information will be provided to parents regarding chapel themes, related memory verses, scripture, etc. The overall chapel theme for the year will be “Giving Thanks.” A spiritual emphasis week began on September 21, 2009.
  - C. Music – Mr. Kuka stated that preparations are underway for the 2009 Christmas Music Program.
  - D. Special Event Days – The CCS Wax Museum will be held on October 15, 2009. Additional special event days that were discussed include the possibility of a CCS Science Fair and Technology Day.
  - E. IRI – Mr. Kuka provided the BOD with results from the Idaho Reading Indicator tests. Individual results will be provided to parent’s at teacher conferences. Plans will be established for those students who scored below grade level.
9. **Swine Flu Prevention & Planning**  
Swine Flue vaccines will be given out at CCS when they become available. Parents will be required to sign permission slips and will have the opportunity to opt out if they do not want their child vaccinated. More information will be provided to parents when it becomes available.
10. **CCS Grant Process Update** – Mr. Kuka is continuing to seek grant opportunities for CCS. He participated in a consultation with MetaSoft on Friday, September 11<sup>th</sup>.

#### EXECUTIVE SESSION

- 11. **Staff and Personnel Updates** – Staff and personnel updates were discussed.
- 12. **Financial Update** - Sharon Bettencourt provided the BOD with an in-depth look at CCS’s current financial state. Booklets were provided to BOD members and all spending and family accounts were reviewed.
- 13. **Next Meeting**- The next BOD meeting is scheduled for Monday, November 2, 2009 at 4:00 in the CCS Library.
- 14. **Closing Prayer**